

# AYLESBURY AND DISTRICT NETBALL LEAGUE CONSTITUTION

1. **TITLE**
  - 1.1. The League shall be known as 'The Aylesbury and District Netball League'
2. **AIM**
  - 2.1. The aim of the League shall be to provide facilities and opportunities for the game of netball to be played and for the social intercourse of members.
3. **MEMBERSHIP AND AFFILIATION**
  - 3.1. The League shall consist of members who shall be affiliated to England Netball (EN), North Bucks County Netball Association (NBCNA), and the Southern Region Netball Association (SRNA) and there is no limit on the number of members involved.
  - 3.2. Affiliation of members to EN, NBCNA and SRNA is subject to the attendance of one representative from each club at the NBCNA AGM.
  - 3.3. Annual affiliation fees to EN, NBCNA, and SRNA must be paid prior to the commencement of the ADNL season each year.
  - 3.4. The annual ADNL membership subscription shall be notified at the ADNL AGM to members and must be paid prior to the commencement of the ADNL season each year.
  - 3.5. Membership of the league is subject to each team covering, by rotation over the course of the season, rota duty at their venue as notified in the fixtures.
  - 3.6. All matches will be played to EN rules where possible.
  - 3.7. The ADNL, Bucks County Council and the match venue proprietors can in no way be held responsible for any incident occurring and all players will play at their own risk.
4. **LEAGUE COMMITTEE**
  - 4.1. **General**
    - 4.1.1. The business of the ADNL will be conducted by a committee. The Committee shall be elected at the AGM each year. Subject to the termination of office by resignation or otherwise, members shall remain in office until their successors are elected at the next AGM. The committee shall have the power to fill any vacancy that may occur. Members of the committee must be affiliated to the EN and members of the ADNL.
  - 4.2. **Officers**
    - 4.2.1. The officers of the committee shall be proposed and seconded at the AGM and stand until the next AGM (subject to the rules regarding replacement) and shall be :
      - i. Chairperson
      - ii. Vice Chairperson
      - iii. Hon. Secretary
      - iv. Hon. Treasurer
      - v. Fixtures Secretary
      - vi. Affiliation Secretary
      - vii. Umpiring Secretary
      - viii. Results and Publicity Secretary

Two members of the committee will also attend North Bucks County meetings.

  - 4.3. **Procedures**
    - 4.3.1. A quorum of the committee shall be 4 members of the committee of whom one shall be the Chairperson, Hon Secretary or Hon. Treasurer.
    - 4.3.2. Minutes shall be taken of committee meetings and published on the website within 10 days where possible.
    - 4.3.3. The committee shall be empowered to deal with all the business of the league between AGMs.
    - 4.3.4. The committee shall not incur liabilities in excess of the League's current resources.
    - 4.3.5. The committee may appoint a sub committee. Terms of reference to be drawn up as and when required.
    - 4.3.6. The committee shall have the power to co opt any member of the league to serve on any such sub committee as and when required.

**5. ROTA DUTY**

5.1. Teams will by rotation provide cover for the rota duty at the League venues. They will be required to ensure that all duties are undertaken and where necessary make decisions regarding events occurring on the night in accordance with League rules. They may also be required to attend the next League committee meeting to report on any incidents occurring.

**6. ANNUAL GENERAL MEETING**

6.1. This meeting shall be held during the first two weeks of June each year.

6.2. It shall be called by the Chairperson of the committee. At least 14 days notice shall be given in writing stating the place, time and date of the meeting.

6.3. The attendance for the duration of the AGM by 1 representatives from each ADNL team is compulsory. Non attendance of the AGM will be dealt with at the discretion of the committee. Penalties shall range from loss of points and additional rota duties to membership of the ADNL being refused for the following season.

6.4. Any member wishing to submit an item for discussion at the AGM shall do so in writing to the Chairperson not less than 7 days prior to the date of the event.

6.5. The Chairperson, or in their absence the Vice Chairperson, or in the absence of both, a member by election shall take the chair.

6.6. The agenda shall always include the following items :

- i. Minutes of the last AGM
- ii. Presentation of accounts
- iii. Hon. Secretary's report
- iv. Chairperson's annual report
- v. Officers' reports
- vi. Election of officers
- vii. Alterations to rules/constitution/affiliation
- viii. Any other business

6.7. Voting Rights

6.7.1. All matters of procedure and amendment shall be by one vote per team, the representative must be an ADNL member and one representative per team must attend the AGM. For voting you will be given a card on entry to the venue to place your votes. Highest count of yes wins if a draw occurs, call out team names to determine vote count.

6.7.2. In order to determine exact vote numbers only one affiliated member per team shall have the entitlement to one vote.

6.7.3. The Chairperson of the meeting shall in the case of equality of votes have the casting vote.

**7. EXTRAORDINARY GENERAL MEETING**

7.1. An Extraordinary General Meeting may be called by the committee or by no less than 7 affiliated members of the ADNL by notice in writing addressed to the Hon. Secretary giving the reason for desiring the meeting to be called.

7.2. All members shall be given not less than fourteen days notice of date, time and place of the Extraordinary General Meeting.

7.3. All matters of procedure and amendment shall be decided by simple majority vote except where two or more committee members request a card vote.

7.4. The Chairperson of the meeting shall in the case of equality of votes have the casting vote.

7.5. A quorum of the committee shall be 4 members of the committee of whom one shall be the Chairperson, Hon. Secretary or Hon. Treasurer if positions are not vacant.

**8. ACCOUNTS**

8.1. The financial year of the league shall be from 1 June to 31 May each year.

8.2. The accounts of the league prepared by the Hon. Treasurer shall be at the end of each league year, certified by an auditor who shall be appointed by the Committee at a committee meeting.

8.3. The League's bankers shall be the Lloyds Bank at Market Square, Aylesbury,

Bucks.

8.4. All cheques and bank mandates on the League's funds shall have two signatures :

- a) The Treasurer

b) Committee member (as agreed by the Committee at a committee meeting)

**10. PAYMENT OF HONORARIUMS**

10.1. At the end of each League season, the Committee to consult with the Treasurer, to decide on a sum to be allocated for the payment of honorariums.

10.2. Chairperson then to consult with the Committee to decide how and to whom, payments should be allocated.

10.3. Expenses to be claimed by Officers and Committee members as appropriate.

**11. GENERAL**

11.1. The Committee may in its absolute discretion, expel or suspend any member for contravention of these rules, for conduct prejudicial to the League or the interests of the game.

**ADNL Committee**

**15<sup>th</sup> June 2011**