



CONSTITUTION

1. TITLE

- 1.1. The League shall be known as 'The Aylesbury and District Netball League'

2. AIM

- 2.1. The aim of the League shall be:
 - 2.1.1. To provide facilities and opportunities for the game of netball to be played locally.
 - 2.1.2. To promote the game of netball in the spirit of friendly competition and equal opportunity.

3. MEMBERSHIP

- 3.1. Members of Clubs who are participating in recognised and authorised netball activity e.g. players, coaches, umpires, club officials/volunteers must be members of the Aylesbury and District Netball League (ADNL), England Netball (EN), North Bucks Netball Association (NBNA) and Netball South (NS).
- 3.2. The Committee shall be responsible for considering any application for membership of the League and shall decide if this application should be accepted. There is no limit on the number of members involved.
- 3.3. Membership of EN, NBNA and NS is subject to the attendance of one representative from each club at the NBNA AGM.
- 3.4. Annual membership fees to EN, NBNA, and NS must be paid prior to the commencement of the ADNL season each year.
- 3.5. The annual ADNL membership subscription shall be notified via the Team Registration documentation prior to the end of the playing season each year.
- 3.6. All matches will be played to EN rules where possible
- 3.7. Neither the ADNL Committee or the match venue proprietors can be held responsible for any incident occurring. All members playing, officiating or spectating do so at their own risk.

4. LEAGUE COMMITTEE

- 4.1. General:
 - 4.1.1. The business of the ADNL will be conducted by a committee.
- 4.2. Election of Officers
 - 4.2.1. Members of the committee must be members of the ADNL and EN.
 - 4.2.2. At no time, shall more than 4 officers be registered members of the same club in The League.
 - 4.2.3. Subject to the termination of office by resignation or otherwise, members shall remain in office until the next AGM.
 - 4.2.4. Members wanting to stay in office for the next season, shall be proposed and seconded at the AGM.
 - 4.2.5. A member wishing to stand for a committee position at the AGM must put forward their nomination in writing, together with the full name & team name of the proposer and seconder. Nominees must not hold a committee position on any other Netball League, County Netball Association, Regional Management Board or National Committee. Nominations must be received by the Secretary 21 days prior to the AGM.
 - 4.2.6. In the event of there being more than one candidate for any of the said Offices, an election shall be held at the Annual General Meeting.
 - 4.2.7. If the previous Officer has resigned and there are no nominations being received prior to the AGM, nominations may be received from the floor. Each nominee being proposed and seconded must be present and indicate his or her willingness to stand.

4.3. Officers:

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| i. Chairperson | viii. Data Protection Lead |
| ii. Vice Chairperson | ix. Governance Lead |
| iii. Hon. Secretary | x. Umpiring Secretary |
| iv. Hon. Treasurer | xi. Membership Secretary |
| v. Fixtures, Facilities & Results Secretary | xii. Divisional Representative Coordinator |
| vi. Safeguarding Lead | xiii. Publicity Secretary |
| vii. Resolution Lead | |

4.4. Procedures

- 4.4.1. The committee shall be empowered to deal with all the business of the league between AGMs.
- 4.4.2. The Committee will be responsible for decisions concerning policy, procedures, rules, regulations and the codes of practice.
- 4.4.3. In the interest of safety, fairness or the integrity of the League, the Committee shall make, alter or revoke any rules as they deem necessary. Clubs will be notified in writing.
- 4.4.4. Members may put forward to the Committee new rules or rule amendments. Only the proposals which promote equality and benefit/advance the League or the Game of netball will be put forward to members for voting on at the AGM.
- 4.4.5. The committee may appoint a sub-committee. (Terms of reference to be drawn up as and when required.)
- 4.4.6. The committee shall have the power to co-opt any member of the league to serve on any such sub-committee as and when required.
- 4.4.7. The committee shall have the power to fill any vacancy that may occur during the season due to resignation or otherwise.
- 4.4.8. The League can change or retire any positions permanently, if the role is no longer required to achieve the League's aims and objectives.
- 4.4.9. A breach of any rules not covered by a specific penalty will be dealt with at the discretion of the Committee.
- 4.4.10. All disciplinary issues will be discussed and decided by the Committee, except for those issues that are deemed to be of a very serious nature. These issues will be referred to the EN Governance and Compliance Manager for resolution.
- 4.4.11. A quorum of the committee shall be 6 members of the committee of whom one shall be the Chairperson, Hon Secretary or Hon. Treasurer.
- 4.4.12. Minutes shall be taken of committee meetings and published on the website in the Member's Area.
- 4.4.13. The Committee shall meet at least 5 times during the year.
- 4.4.14. Every decision made by the Committee shall be determined by a majority vote of the members present and every voting member having one vote unless they have a vested interest in the issue for discussion, whereupon they must abstain. In the event of an equal vote the Chair of the meeting shall have a casting vote.
- 4.4.15. The League Committee shall have the right to request a Committee Member to resign their elected position, if they neglect their duties or do not attend 3 consecutive meetings. Under extenuating circumstances, the League Committee reserves the right to reconsider the decision.
- 4.4.16. The committee shall not incur liabilities in excess of the League's current resources.

5. ANNUAL GENERAL MEETING

- 5.1. This meeting shall be held in June each year.
- 5.2. It shall be called by the Chairperson of the committee. At least 28 days' notice shall be given in writing stating the place, time and date of the meeting.
- 5.3. The attendance for the duration of the AGM by 1 representative from each ADNL team is compulsory
 - 5.3.1. Non-attendance of the AGM will be dealt with at the discretion of the committee. Penalties shall range from loss of points and additional rota duties to membership of the ADNL being refused for the following season.
- 5.4. Any member wishing to submit an item for discussion at the AGM or an amendment to the Constitution or Rules (subject to Rule 4.4.4) shall do so in writing to the Chairperson not less than 21 days prior to the date of the event.
- 5.5. The Chairperson, or in their absence the Vice Chairperson, or in the absence of both, a Committee member shall take the chair.

5.6. The agenda shall always include the following items:

- i. Minutes of the last AGM
- ii. Hon. Secretary's report
- iii. Chairperson's report
- iv. Treasurer's report and presentation of accounts
- v. Officers' report
- vi. Election of officers
- vii. Presentation of Awards
- viii. League Structure
- ix. Proposed amendments to the constitution/rules
- x. Items for discussion
- xi. Any other business

5.8. Voting Rights:

- 5.8.1. All matters of procedure and amendment shall be by one vote per team, the representative must be an ADNL member and one representative per team must attend the AGM.
- 5.8.2. For voting, each team will be given one voting card on entry to the venue to place their team's vote.
- 5.8.3. Highest count of yes wins, if a draw occurs the Chairperson of the meeting shall have the casting vote.
- 5.8.4. The Chairperson of the meeting shall in the case of equality of votes have the casting vote.

6. EXTRAORDINARY GENERAL MEETING

- 6.1. An Extraordinary General Meeting may be called by the committee or upon receiving a request in writing from no fewer than 25% of clubs who are members of ADNL and EN.
- 6.2. Each request shall state the purpose of why such a meeting is required and shall set-out any resolution which is to be proposed.
- 6.3. All members shall be given not less than fourteen days' notice of date, time and place of the Extraordinary General Meeting.
- 6.4. Voting rights shall be the same as for an Annual General Meeting.
- 6.5. All matters of procedure shall be the same as at an AGM.
- 6.6. Quorum
 - 6.6.1. Shall be 6 members of the committee of whom one shall be the Chairperson, Hon. Secretary or Hon. Treasurer if positions are not vacant.
 - 6.6.2. Shall be 75% of teams who are members of ADNL and EN.

7. ACCOUNTS

- 7.1. The financial year of the league shall be from 1 September to 31 August each year.
- 7.2. The accounts of the league prepared by the Hon. Treasurer shall be at the end of each league year, certified by an auditor who shall be appointed by the Committee at a committee meeting.
- 7.3. The League's bankers shall be the Lloyds Bank at Market Square, Aylesbury, Bucks.
- 7.4. All cheques and bank mandates on the League's funds shall have two signatures:
 - 7.4.1. The Treasurer
 - 7.4.2. Committee member (as agreed by the Committee at a committee meeting)

8. PAYMENT OF HONORARIUMS

- 8.1. At the end of each League season, the Committee to consult with the Treasurer, to decide on a sum to be allocated for the payment of honorariums.
- 8.2. Chairperson then to consult with the Committee to decide how and to whom, payments should be allocated.
- 8.3. Expenses to be claimed by Officers and Committee members as appropriate.

9. GENERAL

- 9.1. In consultation with the EN Governance and Compliance Manager, the Committee may in its absolute discretion expel or suspend any member for contravention of these rules, for conduct prejudicial to the League or the interests of the game.
- 9.2. If any dispute shall arise on the interpretation of this Constitution, the Committee's decision shall be binding on all parties.
- 9.3. Decisions on any question or matter arising, which is not provided for in the Constitution or Rules shall be dealt with by the Committee.
- 9.4. Any inconsequential amendments to the grammar, spelling or layout of the Constitution can be made by the Committee without voting on at an AGM.