

Membership: 2019-20

1. **Membership to England Netball (EN), Netball South (NS), North Bucks Netball Association (NBNA) and Aylesbury and District Netball League (ADNL)**
 - 1.1. Clubs are required to become members of EN, our regional association NS, our county association NBNA and to our league which is listed by EN as the Aylesbury Netball League.
 - 1.1.1. This should be completed online via ENGage, which is accessible via <https://engage.englandnetball.co.uk>
 - 1.1.2. Individual members:
 - 1.1.2.1. Clubs are no longer required to process memberships on behalf of their members. Individual members (or their parents/guardians) will be able to purchase their membership online. Further details can be accessed via <https://www.englandnetball.co.uk/ENGage/adult-player/buying-membership/>
 - 1.1.3. Payment must be made directly to EN via ENGage.
 - 1.1.4. England Netball membership fees are shown below.
 - 1.1.4.1. The cost per adult is **£42.00**, made up as follows:
 - 1.1.4.1.1. £36.00 EN
 - 1.1.4.1.2. £2.00 SR
 - 1.1.4.1.3. £4.00 NBNA
 - 1.1.4.2. The cost per player of 18 years or under is **£20.30**, made up as follows (*Players must be 18 or under on 1st September 2019 to qualify*):
 - 1.1.4.2.1. £16.30 EN
 - 1.1.4.2.2. £2.00 SR
 - 1.1.4.2.3. £2.00 NBNA
 - 1.1.4.3. The cost per player of 14 years or under* is **£9.55**, made up as follows (*Players must be 14 or under on 1st September 2019 to qualify*):
 - 1.1.4.3.1. £8.55 EN
 - 1.1.4.3.2. £1.00 SR
 - 1.1.4.3.3. £0.00 NBNA
 - 1.1.5. EN can be contacted by telephone on 01509 277850 or email membership@englandnetball.co.uk
 - 1.2. **ADNL require Players and Team Umpires to be members of EN before they are added to the Player Registration Form.**
 - 1.2.1. Players & Team Umpires are not eligible to take part in matches in the Aylesbury League until:
 - 1.2.1.1. They are members of EN and their payment to EN has cleared.
 - 1.2.1.2. An email has been received by the ADNL Membership Secretary notifying her of the new membership sam4hardy@gmail.com BEFORE their first game.
2. **Registration to ADNL: Before the start of the season**
 - 2.1. After becoming a member of EN, Clubs are required to sort their players into teams. This information is to be recorded on the Player Registration Form
 - 2.1.1. Each Player and Umpire must write their First Name and Surname in their own handwriting. It must not be written by the Team Captain or anyone else.
 - 2.1.2. The Team Captain and the Team Umpire's First name and Surname must also be added to the Player Registration Form before it is sent.
 - 2.2. It is preferable that Clubs send their signed and completed Player Registration Form with the details of all the players that will be starting the season. However, we will accept the Player Registration Form if it is fully completed and contains the First Name and Surname of the Team Umpire and at least 7 Players.
 - 2.3. **One** copy of the Player Registration Form is to be made for EACH TEAM within a club.
 - 2.4. Keep the master copy for your records and email the other copy to the ADNL Membership Secretary, with the name and email address of each Team Captain.

2.5. The Player Registration Form must be completed as per the instructions and must be received by the Membership Secretary's email address sam4hardy@gmail.com by **5:00pm on Friday 23rd August 2019**. Once the deadline is reached the ADNL Membership Secretary will confirm receipt.

3. Registration to ADNL: After the Deadline

- 3.1. During the season Clubs can register players to ADNL using the following instructions:
- 3.1.1. Firstly, players must register with EN using the instructions for becoming a member of England Netball in Section 1 above.
 - 3.1.2. **Once payment is cleared and before the player's first match, the Membership Secretary must receive an email sam4hardy@gmail.com from the Club with:**
 - 3.1.2.1. Member's full name
 - 3.1.2.2. Notification of the team the individual is playing for.
 - 3.1.3. **Players will not be eligible to play if the above has not been completed.**
 - 3.1.4. Once the Membership Secretary has received the information, she will confirm receipt via email.
 - 3.1.5. The Club's membership contact must instruct the Team's Captain to contact their Divisional Rep via email to arrange a mutually convenient match night where she can hand over one copy of the updated Player Registration Form at the venue.
- 3.2. After the player has become a member of EN:
- 3.2.1. Players and Umpires must complete and sign their Club's master copy of the Player Registration Form.
 - 3.2.1.1. One copy should be made of the Form.
 - 3.2.1.1.1. The Club keeps the master copy for their records
 - 3.2.1.1.2. The other copy should be handed to your Divisional Rep at the venue at a mutually convenient time on a match night.
 - 3.2.1.1.3. Email a PDF copy (not a photograph) of your updated Form to the ADNL Membership Secretary, within fifteen days of the player's first match.
 - 3.2.1.2. It is the Team Captain's responsibility to contact their Division Rep within 15 days of the player's first match.
 - 3.2.1.2.1. The Team Captain should email the Divisional Rep Coordinator (Alice Wilkiinson) if they do not receive a response from their Division Rep after 15 days. alilou123@aol.com

4. Match Night

- 4.1. On the night, players must complete the ADNL Record Sheet at the venue with their First Name, Surname and Team.
- 4.1.1. **This can only be completed by the player, not the Team Captain or anyone else.**
 - 4.1.2. This must be completed by the end of the match
 - 4.1.3. The old Venue copy of the Player Registration Form must not be altered.
 - 4.1.3.1. The updated Venue copy of the Player Registration Form will be put in the rota folder at the venue by either the Divisional Rep, Divisional Rep Co-ordinator or an ADNL Committee Member. The old Venue copy will be removed and destroyed.
 - 4.1.3.2. The updated Venue copy should not be given to the Rota Duty Team to put in the venue Folder, nor should it be put in the folder by the Team Captain or anyone else.
 - 4.1.3.3. The Rota Duty team check the First Name and Surname against the score cards and record any discrepancies.

5. Membership Fees for Clubs with Teams Playing in More Than One League

- 5.1. Clubs with Teams Playing in the Milton Keynes League:
- 5.1.1. No extra fees are payable.
 - 5.1.2. All the Membership and Registration instructions in Sections 1, 2 & 3 above must be fulfilled.
 - 5.1.3. The team and players must all be registered to the Aylesbury League via ENgage.

- 5.2. Clubs with Teams Playing in Netball Leagues in the South Region:
 - 5.2.1. The County Fee in Section 1 above is payable per person via ENgage.
 - 5.2.2. All the Membership and Registration instructions in Sections 1, 2 & 3 must be fulfilled.
 - 5.2.3. The team and players must all be registered to the Aylesbury League via ENgage.
 - 5.3. Clubs with Teams Playing in Netball Leagues outside of the South Region:
 - 5.3.1. The per person Regional and County fees in Section 1 above are both payable via ENgage.
 - 5.3.2. All the Membership and Registration instructions in Sections 1, 2 & 3 must be complied with.
 - 5.3.3. The team and players must all be registered to the Aylesbury League via ENgage.
6. Membership Fees for Individuals Who Play for More Than One Club
- 6.1. Over the course of a season, an individual may register and play for more than one club, but not at the same time in the same League.
 - 6.2. Players should consider the first club they become a member of as their 'primary' club and should notify any other club they join.
 - 6.3. Players cannot become a member of a Club on ENgage as a 'secondary' club player until their 'primary' club membership has been completed.
 - 6.4. Players will not be eligible to play in the Aylesbury League until their 'secondary' club registration has been confirmed by EN on Engage
 - 6.5. Player Fees
 - 6.5.1. Membership to a Club registered with the Milton Keynes League
 - 6.5.2. Membership to a Club registered in the South Region - £4 for over 18 (see Section 1 for other age groups)
 - 6.5.3. Membership to a Club registered outside of the South Region - £6 for over 18 (see Section 1 for other age groups)
7. Mid-Season Transfers
- Player transfers can only take place with the permission of the Committee
- 7.1. Transferring from Another Club in the ADNL
 - 7.1.1. The transfer request must be made by email via the Membership Secretary for the Committee to consider
 - 7.1.1.1. It should be emailed to the Membership Secretary 5 days in advance of the transfer
 - 7.1.1.1.1. It should include the reason the transfer is required
 - 7.1.1.1.2. If approval is given, the following instructions must be followed:
 - 7.1.1.1.3. The 'secondary' club membership must be registered with EN on ENgage by the new Club
 - 7.1.1.1.4. The League Treasurer (Melissa Le Tissier) should be emailed to arrange payment of the £10 transfer fee. adnlres@hotmail.com
 - 7.1.1.1.5. Payment must be received within 7 days of the registration.
 - 7.1.1.1.6. The mid-season transfer section on the Player Registration Form must be completed.
 - 7.1.1.1.7. The instructions in Section 3. Registration to ADNL: After the Deadline, sub-sections 3.1. to 3.5. must be fulfilled.
 - 7.1.1.1.8. On Match Night, the player must complete the transfer section on the ADNL Record Sheet at the venue.
 - 7.1.1.1.8.1. **This can only be completed by the player, not the Team Captain or anyone else.**
 - 7.1.1.1.8.2. This must be completed by the end of the match

7.2. Transferring from a Team Within Your Club

7.2.1. Requests can only be considered before 31st December.

7.2.1.1. It should include the reason the transfer is required

7.2.1.2. Following approval, these instructions must be followed:

7.2.1.2.1. The mid-season transfer section on the new team's Player Registration Form must be completed.

7.2.1.2.2. The player must be crossed out on the old team's Player Registration Form.

7.2.1.2.3. The instructions in Section 3. Registration to ADNL: After the Deadline, sub-sections 3.1. to 3.5. must be fulfilled.

7.2.1.2.4. On Match Night, the player must complete the transfer section on the ADNL Record Sheet at the venue.

7.2.1.2.4.1. **This can only be completed by the player, not the Team Captain or anyone else.**

7.2.1.2.4.2. This must be completed by the end of the match

**Your team will be penalised as per league Rules
if membership and registration requirements are not fully adhered to**

**THE DEADLINE FOR RECEIPT OF YOUR COMPLETED PLAYER
REGISTRATION FORM BY EMAIL**

**TO THE MEMBERSHIP SECRETARY, SAMANTHA HARDY
SAM4HARDY@GMAIL.COM**

IS

5:00PM ON FRIDAY 23RD AUGUST 2019

ALONG WITH THE NAME AND EMAIL ADDRESS OF YOU TEAM CAPTAIN